

**TRANSFERRABLE CREDITS:**

NCM is happy to review courses completed at other accredited colleges or universities. In order to accept a transfer credit, the course syllabus or course description must allow NCM to determine that the course meets or exceeds the content, level, credit value, learning objectives, etc. of the NCM course. Transfer credit is not guaranteed and is at the sole discretion of NCM.

**Official Sealed Transcripts-** NCM requires an official sealed transcript from an accredited university or college, showing the course name, grade, and number of credits.

**Level of credit** - College-level credits required. This usually means 100 or higher numbering, but check with your college to be sure as all college numbering systems are different. We can also accept Advanced Placement (not honors) High School Credits.

**Course content-** NCM makes every effort to award transfer credit based on the information on the transcript. In some cases more information such as a syllabus or description may be necessary. If you would like us to evaluate a course for credit please fill out the Transfer Credit Request Form sections 1 & 2 below.

**Academic Credits-** NCM credits are semester credits (not quarter credits): 1 of NCM's academic credits = approximately 15 "contact hours." The course credits must meet or exceed NCM's matching course requirements. This can be fulfilled from a single course or combined from several courses.

**Grade-** for our General Education requirements NCM accepts transfer credits with a grade of C- or 70% or higher. For the Midwifery Modules a 80% or higher is required.

**Time-** There is no time limit for when the General Education credits were completed; there is a five year time limit for transferring in midwifery credits.

**Prior Learning Assessment/Advanced Placement:** NCM accepts the following to satisfy credit requirements: AP, CLEP, DSST, and ACE recommendations.

**NCM does not accept credit from College Placement Exams:** A college placement exam determines what level course a student is ready to enter. As it does not confer credits for a course, NCM cannot accept this sort of exam as a "transfer credit."

**Maximum number of transfer credits:**

**General Education Requirements from Modules 1,2 & 8:** NCM will accept any and all of these as transfer credits.

**Midwifery Modules 3-7:** NCM will accept up to 15 transfer credits.

**Clinical Credits** are only accepted from other MEAC Accredited schools, and NARM PEP on a case by case basis at the discretion of NCM. The student must submit both the official transcript and copies of their clinical record forms (not client charts) showing client code, date completed, and preceptor name and signature.

NCM will accept the following maximum clinicals as transfer credit from a MEAC accredited school:

- 10 of 10 Births as Observer
- 20 of 25 Prenatals as Assistant
- 18 of 20 Births as Assistant
- 18 of 20 Newborn Exams as Assistant
- 8 of 10 Postpartum Exams as Assistant
- 25 of 30 Well Woman Exams as Primary under Supervision
- 15 of 20 Initial Prenatals as Primary under Supervision
- 20 of 55 Prenatals as Primary under Supervision
- 15 of 25 Births as Primary under Supervision
- 10 of 20 Newborn Exams as Primary under Supervision

20 of 40 Postpartum exams as Primary under Supervision

2 of 5 NARM Continuities of Care

10 of 10 Out of Hospital Births

The student must complete the entire NARM Skills Form while enrolled in NCM's ASM program.

All clinicals must meet NCM and NARM requirements.

Student must be enrolled with NCM for a minimum of 1 year.

### **NARM PEP Transfers**

NCM will accept clinical work completed as part of NARM's PEP program towards ASM clinical requirements, provided the student has submitted all of the following to NCM:

- Verification that preceptor(s) who facilitated PEP work are registered NARM preceptors
  - Preceptor certificate from NARM or letter from NARM with confirmation of registration. Documentation must show that preceptor(s) were certified before clinicals were completed/recorded.

Further clinical requirements may be necessary in order to ensure the student meets current NCM and NARM clinical requirements.

NCM will accept the following maximum clinicals as transfer credit from PEP Forms:

10 of 10 Births as Observer

20 of 25 Prenatals as Assistant

18 of 20 Births as Assistant

18 of 20 Newborn Exams as Assistant

8 of 10 Postpartum Exams as Assistant

25 of 30 Well Woman Exams as Primary under Supervision

15 of 20 Initial Prenatals as Primary under Supervision

20 of 55 Prenatals as Primary under Supervision

15 of 25 Births as Primary under Supervision

10 of 20 Newborn Exams as Primary under Supervision

20 of 40 Postpartum exams as Primary under Supervision

2 of 5 NARM Continuities of Care

10 of 10 Out of Hospital Births

The student must complete the entire NARM Skills Form while enrolled in NCM's ASM program. All clinicals must meet NCM and NARM requirements.

Student must be enrolled with NCM for a minimum of 1 year. The date of the first clinical to the date of the last recorded academic or clinical experience must be 2 years.

Please note that 10 out of hospital births must occur within 3 years of taking the NARM Exam.

Minimum enrollment period for students enrolling with advanced standing is based on the number of credits to be completed. The maximum rate of completion is 20 academic credits per trimester.

# NCM Transfer Credit Request

## SECTION 1:

Revised 8/28/2018

### Transferability Assessment and Comparison Worksheet

Use this form to compare NCM courses to the courses taken at a school other than NCM. This form is a self-assessment tool, so there is no need to submit it to NCM unless NCM HAS NOT GIVEN YOU CREDIT for a course you have completed which you believe will satisfy an NCM course.

*In order to accept transfer credit, the course syllabus or course description must allow NCM to determine that the course meets or exceeds the content, level, credit value, learning objectives, etc. of the NCM course. **Transfer of credit is not guaranteed and is at the discretion of NCM.***

**Column 1:** Using your transcript from the school you attended (or the college catalog from the school you plan to attend), fill in the information in Column 1.

**Column 2:** Using the NCM Catalog/Handbook, find the best match for the course you have taken or are considering taking at another school, and fill in the information for that course.

**Column 3:** Answer the questions. If you answered "No" to any of the questions, then the course will not directly transfer. *In the case that the NAME and AREA OF STUDY of the course you would like to receive credit for does not clearly infer that the courses match, then you must additionally complete Section #2*

	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	
	Proposed Course taken or to be taken at a school other than NCM:	NCM Course:	Checklist:	
Name of the School:		National College of Midwifery		
Accrediting Agency:		MEAC	Is the school accredited	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Name of course:			Do these names match?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Credits:			Do the credits match or exceed NCM requirements?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Area of study or department :	Circle one: English/Comm/Hum, Math, Psychology, Chemistry, Biology, History, Art, OTHER: _____		Do the areas of study match?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Level of Study:	Circle one: High School / AP / College-level / Other: _____	College-level	Are the credits "COLLEGE LEVEL" or "AP"?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
<i>Note: NCM can only accept "college level" or AP (Advanced Placement) credits. Please call the counseling department of your school to check if you are unsure, especially for math credits.</i>				
Grade you received for the course:		Did you receive a grade of C-/70% or higher for a general education course, or B-/80% or higher for a Midwifery focused course?	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
Did you answer "YES" to all the questions above?				Yes <input type="checkbox"/> / No <input type="checkbox"/>
<i>In the case that the NAME and AREA OF STUDY of the course you would like to receive credit for does not clearly infer that the courses match, then you must additionally complete Section #2</i>				

**NCM Transfer Credit Request**

Revised 8/28/18

**SECTION 2:**

**Step 1:** Have your official sealed transcript sent to NCM. NCM will review your transcript for transferable credit. **SUBMIT THIS FORM ONLY IF NCM HAS NOT GIVEN YOU CREDIT** for a course you have completed which you believe will satisfy an NCM course.

**Step 2:** Carefully compare the course content and learning objectives of the course or courses you completed at another accredited institution to the matching NCM course (NCM Course Syllabi are available for comparison on Canvas our Online Learning Platform).

**Step 3:** Complete the following form and submit it, along with your course syllabus or course description of the courses you took at another accredited institution and would like NCM to consider.

*In order to accept transfer credit, the course syllabus or course description must allow NCM to determine that the course meets or exceeds the content, level, credit value, learning objectives, etc. of the NCM course. **Transfer of credit is not guaranteed and is at the discretion of NCM.***

Student Name: \_\_\_\_\_

**NCM Course for which you are requesting transfer credit:**

Course # or		Course Name	Date Completed	Grade	Credits
Department	Code				

**Course/s for which you are proposing transfer credit to satisfy the above course:**

Course/s Completed at (Name of College or University): \_\_\_\_\_

Course # or		Course Name	Date Completed	Grade	Credits
Department	Code				

Explain how the Learning Objectives of the NCM course are covered by the Learning Objectives and content of the course or combination of courses proposed as transfer:

**-Please attach the course syllabus/course description for the courses you completed at another accredited institution.**

**-NCM must be in receipt of the Official Sealed Transcript from the College or University**